

2023 Anime Banzai Convention Event/Panel Policies

Policies have changed, so please read the following information carefully before submitting your Event/Panel idea.

SUBMISSION PROCESS

To submit an Event/Panel idea, please use our online form. **NOTE: The online form is the only method to submit Event and Panel ideas.**

All Event and Panel ideas will be considered and reviewed by the Anime Banzai Events and Panels Committee. Please be aware that it can take time to review and consider submissions. If you have questions about where your submission may be in this review/approval process, send an email via the Contact Page on the website.

You must be at least 16 (sixteen) years old to host an Event/Panel. If you are under 18 (eighteen) years old, you may not participate in panels that discuss mature topics.

If you are staff, a volunteer, or would like to attend any major events at the Anime Banzai Convention, mention those situations in your Event/Panel submission. We'll do our best to avoid scheduling you against those Events or Panels, but we make no guarantees or promises. Make your information as accurate as possible on the Submission Form. Notify us of any concerns as quickly as possible so we can try to work out some type of accommodation. The closer to the convention we get, the less likely we can take special requests.

WHAT IS A PANEL?

A Panel is informative. These include Q&As, informational, and discussion-based panels. The audience can certainly interact with the panelist(s), but it is not an Event, game, or craft. Panels are meant to impart information on the attendees on whatever subject you are covering. People go to Panels to learn something new or brush up on the information they already have. You can have a Panel about an Event – say how to create an AMV, the history of Karuta, or how I made my completely-authentic Sesshoumaru cosplay. These are all examples of Panels.

WHAT IS AN EVENT?

An Event is interactive. These include games, crafts, trivia, contests, learning about a game and then playing that game, etc. These must be interactive and are considered Events. Events would be playing Jeopardy!, playing Truth or Dare with the characters of Hetalia, or learning about Karuta and then having a speed match.

WRISTBANDS AND PASSES

If you only want to attend Banzai to host your Event(s)/Panel(s), you can be given a wristband to get in for your Event/Panel and then immediately leave. You will not need to buy a day or weekend pass. This means you cannot wander the halls or go to any other rooms – Vendors Hall, Artist Alley, Events rooms, Guest rooms, etc.

For every 4 (four) hours' worth of Event/Panel content you can get a day pass (with the day of your choice) and a wristband if it is necessary. If you hosted 4 (four) or more hours of Event/Panel content last year and are hosting 4 (four) or more hours of Event/Panel content this year, you are eligible for a discount or possible full coverage of your pre-registration. If you feel you qualify for this, you need to notify us of this when submitting your Event/Panel forms. We **CANNOT** reimburse you if you have already paid for pre-registration.

LENGTH AND CONTENT

Events/Panels are scheduled for 1 Hour, 1 Hour and 30 Minutes, or 2 hours based on Committee determination. If your Event/Panel runs a little shorter than the time allotted, that is okay. But too much shorter, and you will not be allowed to host Events/Panels in the future. All Events/Panels scheduled before 9:00pm should be suitable for attendees of all ages. Language and other content should be equivalent to “PG” or “G”.

Event hosts and panelists are expected to check in at the Green Room and be prepared to set-up a minimum of 10 (ten) minutes prior to the start time of their Event/Panel. On-site Events/Panels Committee members will alert the hosts/panelists when they have 10 (ten) and 5 (five) minutes left, and then the doors will be opened for the room to clear to give appropriate time for the audience to exit and the next host/panelist to set-up. Due to scheduling, events/panels will not be allowed to run longer than the allotted time slot.

If you would like a Moderator or Panel Hand to assist you, please indicate such on your Events/Panels Submission Form. A Moderator will help guide the discussion, if need be, by asking specific questions provided by the event host(s)/panelist(s) that need to be answered in case the audience is slow to interact or shy. Sometimes, people just don't want to be the first to talk. A Panel Hand makes sure you stay on point and tells you when your time is ending.

The content of Events/Panels must be relevant to Anime Banzai, Asian arts, or Asian culture. Some popular categories include, but are not limited to: anime fan panels (a panel about a specific anime), Asian music (not just Japanese, but also Korean, Thai, Chinese, Filipino, Indian, Indonesian, Vietnamese, Iranian, Iraqi, Israeli, Pakistani, Mongolian, Afghani, Syrian, Kuwaiti, etc.), Asian culture (not just Japanese), AMVs, cosplay, crafting, writing (fanfiction, original fiction, publishing, tools and

tips, etc.), history (of an anime, of a country, of games, of manga, etc.), gaming (video, tabletop, card, arcade, etc.), and so much more. If you have a question about whether an idea will fit our content, please contact the Events/Panels Committee via the Contact Form on the website.

We **are** allowing events/panels on anime that are not of Japanese origin, including but not limited to: RWBY, Avatar: the Last Airbender and The Legend of Korra, Supernatural, Star Wars: Clone Wars, Code Lyoko, DC, Marvel, Samurai Jack, The Nightmare Before Christmas, Wallace and Grommet, etc. For our purposes, anime means “animation”. We are also allowing Halloween-themed events/panels, to be determined by the Events/Panels Committee. Anime Banzai takes place in October, and we want to recognize this. We are also allowing Fantasy/Steampunk-themed Events/Panels as this year’s theme is Fantasy/Steampunk.

Discussion of hentai/yaoi/yuri or sexually explicit content is permitted **ONLY** at panels designated **18+**, and all of your content must be approved by the Events/Panels Committee after being *clearly* designated on the Events/Panels Submission Form. *All* hosts/panelists must be **18+** years of age to host a mature panel. Anime Banzai Security will provide age verification for those attending the panel. The **SHOWING** of hentai/yaoi/yuri or other sexually explicit content is **not permitted at any time**. Scenes that are allowed to be shown must be of PG or G rating. This means hand holding, kissing, hugging, etc. are allowed.

Panelists may not promote or condone illegal activities including, but not limited to: drug use, underage drinking, or the violation of international copyright law (piracy or bootlegging.) Anime Banzai has a **zero tolerance** no-bootleg policy.

BUILDING & EQUIPMENT INFORMATION

The Davis Conference Center (DCC) has a *No Outside Food/Drink Allowed* policy which Anime Banzai is required to follow. If a panelist is found to be breaking this policy, they will no longer be allowed to host panels for the convention starting immediately. This means you cannot hand out candy, pocky, ramune, popcorn, takiyaki, bubble gum, or anything else a person might consume.

Internet connections are **NOT** available in the event/panel rooms. Hosts/Panelists needing resources from the Internet should ensure that they have these saved to their computer beforehand.

Anime Banzai and the DCC provide Audio/Visual equipment in *most* of our rooms. Laptops, which are not provided, must have either **HDMI or AVI ports for video and 3.5mm headphone jack for audio**. At this time, we do **not** provide video hook-up for cellular devices or tablets.

NOTE: We do **not** provide laptops or adaptors. If you need a computer to run a presentation, please secure one on your own and test it before the convention. Hosts/Panelists are also expected to provide their own printed materials and other resources.

Anime Banzai and the DCC provide support only in relation to the equipment we provide.

Hosts/Panelists should not assume that any piece of equipment will be available for use unless they specifically request it **and** we confirm that it can be arranged. Address any equipment concerns with us prior to the start of the Anime Banzai Convention, preferably on the Events/Panels Submission Form. Hosts/Panelists who arrive Thursday night for early pickup of pre-registered badges can test their equipment with panel resources (projectors, etc.) at that time. This is available on a 'first-come-first-served' basis, pending room set-up. **Do not count on this.** The Events/Panels rooms are used Thursday night for other purposes, so hosts/panelists may not be able to test their equipment, or there may be too many hosts/panelists to get through.

ON-SITE CONVENTION INFORMATION

After hosts/panelists arrive at the convention and receive their badges for the convention, the Primary Host/Panelist is required to check-in with the Events/Panels Committee. More information on this will be included in Approval Emails and further communications with confirmed hosts/panelists.

Hosts/Panelists are more than welcome to solicit feedback on their event(s)/panel(s) on Anime Banzai social media sites, on the main Anime Banzai website (we will add this to the website at your request), via the Feedback Box in the Events/Panels Hallway(s), or by contacting any staff member directly at-con or via email. We also have a Feedback Panel on Sunday in the Main Events Hall for anyone who wants to voice their feedback directly to staff.

NO-SHOW POLICY

If for any reason you cannot run your panel, you **must** notify the Events/Panels Committee as soon as possible. If you do not, and you fail to host your Event/Panel, you will be marked as 'No-Show' and will not be allowed to run Events/Panels at the Anime Banzai Convention in the future. We understand that life happens and that emergencies come up at the worst times; considerations will be made under these conditions on a case-by-case basis.

DISCLAIMER

Anime Banzai, Utah Anime Promotions, the DCC, and their affiliates accept no responsibility for the content of Events/Panels hosted by its attendees, nor do Anime Banzai or Utah Anime Promotions extend any form of legal protection to hosts/panelists. Hosts/Panelists are wholly responsible for ensuring the legality of the content presented in their Events/Panels. Please see the Anime Banzai Convention Rules for further reference.

If you need to reach the Events/Panels Committee, you can contact us by email via the Contact Page on the [website](#) or on any of our social media pages – [Facebook](#), [Facebook Group Page](#), [Twitter](#), [Tumblr](#), [Google+](#), [Pinterest](#), [Instagram](#), and Snapchat – animebanzai.